

**1** Department of Security Fair  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel/Fax: + 381 11/2655-486, Tel/Fax: +381 11/3615-298  
 isec@sajam.rs; www.isec-expo.rs

**October 13 - 16. 2015.**

## Application Form for Participation

The present Application form should be filled in and certified in four copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.  
 To be filled in block letters

Full name of Exhibitor:	
Address: country, town	
Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	
Payment affected to the bank account number:	

WE RENT	sq.m.	€/sq.m.
a) Stand Package <b>Standard</b> - Application Form no. 3 <b>included Internet Connection and B2B promotion package</b>	cca	<b>100,-</b>
b) Stand Package <b>Lux</b> - Application Form no. 3a <b>included Internet Connection and B2B promotion package</b>	cca	<b>110,-</b>
c) Custom made Individual type - Application Form no. 3b <b>included Internet Connection and B2B promotion package</b>		
d) Indoor raw space	cca	<b>70,-</b>
e) Outdoor raw space	cca	<b>30,-</b>

REGISTRATION FEE	
Exhibitors	<b>€ 300,-</b>
Co-Exhibitors	<b>€ 300,-</b>

**Payment upon receipt of the proforma invoice. The prices are mentioned in NET amounts. VAT shall be added to them.**

**ARE YOU:** (please tick)

<input type="checkbox"/> Manufacturer	<input type="checkbox"/> Intermediary-agent
<input type="checkbox"/> Wholesaler	<input type="checkbox"/> Importer
<input type="checkbox"/> Exporter	<input type="checkbox"/> Retail trader
<input type="checkbox"/> System Integrator	<input type="checkbox"/> _____ Others

Technology innovation you will present at the Fair:

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If your company celebrates any jubilee this year, please name it.

**Please, send also the completely filled in Application for Compulsory Registration in the Official Fair Catalogue and the CD-ROM along with the present Application.**

We declare hereby that we are aware of the participation conditions mentioned in the General Rules for Participation at Belgrade Fair Events and the present Application Form and that we fully accept them.

	Seal	
Venue and date		Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR	
Confirmed acceptance of Application form	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div>
File No.	Location
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	
Date, signature and seal	

## EXHIBITORS

Companies or individuals renting exhibition space for their product range display are entitled to the registration in the official Fair Catalogue, inscription on fascia panel and the right to use all other Belgrade Fair services.

## CO-EXHIBITORS

If the stand area rented by the Exhibitor is used by another company represented by its own exhibits and staff, such company shall apply as Co-Exhibitor and shall submit a separate Application form and pay the Registration fee for compulsory Catalogue listing.

Co-Exhibitors shall have their inscription on the fascia panel alongside Exhibitor's inscription. If the Exhibitor applies for the Co-Exhibitor's participation and Fair Catalogue listing, he shall submit Co-Exhibitor's written approval with the Application form.

The Exhibitor has the right to install inscriptions of Co-Exhibitors as stated above on his own stand only if he applied for such Co-Exhibitors to Belgrade Fair.

If the Exhibitor does not apply for Co-Exhibitors or submit incomplete data in its Application form, Belgrade Fair has the right to charge the Exhibitor for all the costs related to Registration fees for Co-Exhibitors.

The Fair shall submit to the Exhibitors the forms for use of electrical power, water, telephone, car parking, to be filled in and returned to Belgrade Fair by the stipulated date. Otherwise, Belgrade Fair shall not provide the Exhibitor with the services stated above. The services are charged according to the Belgrade Fair Price List, based on the supplied services confirmation as stated in this Application form.

During the period of preparations and clearance of the Halls, the Exhibitors pay the compulsory joint costs determined by the Belgrade Fair Price List.

Exhibitors shall obey the opening and closing dates of the Fair event and particularly shall arrange for their stand with the exhibits to be open by the closing date of the Fair event.

In case the Exhibitor does not act in accordance with the previous item, which shall be stated in writing by the Hall Supervisor, the Exhibitor shall pay the Contract penalty of EUR 800,-

## REGISTRATION FEE INCLUDES

- Publishing Exhibitor's data (complete business address, telephone, fax, E-mail, http and representation office address) in the official Fair Catalogue.
- Publishing up to 20 words of text describing Exhibitor's product range or activity in the Fair Catalogue.
- Publishing of Exhibitor's registered trade mark.
- A Complimentary copy of the Catalogue.
- Complimentary official passes: 3 passes for the rent of up to 50sqm, 1 pass / not more than 12 passes/for each additional 10sqm of rented space.
- Co-Exhibitors are entitled to 1 pass card.
- Pass and Car parking for one vehicle and driver for the exhibitors renting up to 20 sq.m. or Co-Exhibitors, for two those renting up to 100 sq.m. and three vehicles and drivers for those renting more than 100 sq.m.

The official Catalogue is printed in Serbian and English. Exhibitors are responsible for the accuracy of the data given. The Catalogue Editorial Staff reserves the right to adjust the titles of the products stated in in this Application to those contained in the Catalogue nomenclature.

B2B promo package: Free of charge register through Portal [www.isec-expo.rs](http://www.isec-expo.rs) and create your B2B business profile by filling required fields. You can add to your profile a type of technology, products or services you are offering and what kind of collaboration you seek. All profiles are online. Profiles of all registered exhibitors will be available for all Portal visitors. After registering, exhibitors will be able to browse profiles of registered Fair visitors, and vice versa. Profile can be changed or supplemented any time by clicking to "Sign In".

While registering you should choose an option "We wish to take part in B2B meetings" on your profile, and state your convenient term to arrange a meeting. While creating your profile, it is necessary to indicate as many free terms as possible. Choose potential business partners and arrange free of charge B2B meetings starting one month before the exhibition. More info under B2B section of [www.isec-expo.rs](http://www.isec-expo.rs)

## INSURANCE

Exhibits and other Exhibitor's property shall be covered by insurance policy at all Belgrade Fair exhibitions.

Exhibitors can insure their exhibits through Belgrade Fair or any domestic or foreign insurance company in the country or abroad.

Any responsibility for a damage to the exhibits and/or any other Exhibitor's property, if such exhibits and/or property are not insured in a way stipulated by the previous item, shall be completely borne by the Exhibitor.

## PAYMENT

1. Exhibitors shall effect the payment through the Bank stipulated in the pro-forma invoice. Each Contract Party shall bear the bank charges in its own country. Exhibitors are requested to fulfill following liabilities:

- for the booked exhibition space, the building and equipping of stand, in advance 20% within the 10 days after pro-forma invoice issuing, and 80% not later than 30 days prior to Fair event opening by pro-forma invoice to the Fair foreign currency account at an authorized commercial bank.
- for other requirements not later than 15 days after the closing date of the Fair event by invoice to the Fair foreign currency account at an authorized commercial bank.

In case of a delayed payment or payment after a contract date, the exhibitor shall pay an interest rate according to the rate of the National bank of Serbia at the moment of settlement the due amount.

2. Exhibitors may withdraw the submitted Application form only before Belgrade Fair confirmation of Application form acceptance, i.e. 15 days upon the application registration.

In case the Exhibitor withdraws the Application form after the issue of the Application form confirmation, the Exhibitor will be liable for 100% of the total cost for space, Registration fee and other expenses due to the Exhibitor's cancellation.

**Application form has the legal force of a Contract. In case of any disputes, the Contract Parties have agreed to settle such disputes by the Foreign Trade Arbitration with the Serbian Chamber of Commerce in Belgrade.**

**Regulations for Participation at Belgrade Fair Events shall be a form part of the Contract.**

**2**

Department of Security Fair  
Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
Tel/Fax: + 381 11/2655-486, Tel/Fax: +381 11/3615-298  
isec@sajam.rs; www.isec-expo.rs

**October 13 - 16. 2015.**

## Application Form for Compulsory Registration in Official Fair Catalogue & CD-rom

Present Application form should be filled in and certified in three copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

"  "

(Please state the Alphabet letter, under which to be registered in the Official Fair Catalogue)

To be filled in block letters

Full name of Exhibitor:	
Address: country, zip code and town	
Street and number, P.O.B	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address and phone):	

### ACTIVITY WORDING:

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### COMMODITY GROUP(S) YOU BELONG TO: (please tick)

- SECURITY SYSTEMS and EQUIPMENT-** CCTV, IP, Intruder, Remote monitoring, Access control, Time attendance, Emergency lighting, Public audio loudspeaker, UPS, GPS tracking, ...
- TOTAL BUILDING SOLUTIONS and THE SMART BUILDING CONCEPT** Security, surveillance and management integrated systems for all vital functions of business and residence facilities
- PUBLIC SECURITY SYSTEMS and TRAFFIC SECURITY** Police forces equipment, Technical support systems, Special security equipment Public traffic equipment, Integrated system for railway security, Integrated system for airport security, Luggage and person entry control equipment, Special public security vehicles, Car park system.
- ICT SECURITY & DATA MANAGEMENT (sBIT)** Smart cards, Bank equipment, ATM, On-line Payment transaction system, Internet security, LAN, WAN security, EDMS, antivirus, firewall, VPN, E-sale, E-government, Business Continuity, Disaster recovery...
- SECURITY MANAGEMENT** from the Control Center-Management from the Control Center (CC) providing security for stationary ND mobile objects
- PHYSICAL SECURITY** - Arms and personal gear for security guards Protection clothes, footwear Facility protection security services Personal protection security services
- CASH & VALUABLES TRANSPORTATION** - Cash and Valuables transportation vehicles, accessories (CIT), Cash management, ATM handling, Electro-chemical protection, System for cash management
- BANKING EQUIPMENT**
- INSURANCE**
- PROFESSIONAL ASSOCIATIONS**
- PUBLISHING & MEDIA**

### WITH COPIES OF THE APPLICATION PLEASE ENCLOSE:

For publishing in the Fair Catalogue-your registered trade mark

- printed on paper (e.g. memo or catalogue); or
- by e-mail (.tiff or .jpg-600dpi)

For publishing in the CD-ROM-5 chosen photos and your color registered trade mark

- printed leaflet with the marked photos thereon; or
- by e-mail (.jpg format-72dpi-max330x330 pix) (Please tick)

### Compulsory registration fee as per Application for Participation amounts to EUR 250.

Publishing in the Fair Catalogue of data about activities not exceeding 20 words, and the registered trade mark are included in the registration fee.

Each additional word shall be charged EUR 5.

The registration fee amount includes also publishing of 5 (five) photos at CD-Rom.

**The prices are mentioned in NET amounts. VAT shall be added to them.**

Venue and date

Seal

Exhibitors signature

### TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance of Application form

File No.

Location

Date, signature and seal

## Exhibitor range

(please tick)

### SECURITY SYSTEMS and EQUIPMENT

- Intruder detection
- Perimeter intruder detection
- CCTV -Classical video surveillance systems
- CCTV -IP video surveillance systems
- CCTV - special dedicated cameras
- Fire detection system
- Gas detection system
- Remote alarm monitoring services
- Remote video monitoring services
- GPS vehicles monitoring
- Access control microprocessor systems
- Classical access control equipment  
(interphones, videophones, Electrical /mechanical locks)
- Time attendance
- Guard watch system
- Electronic shop lifting
- Stable installations for early fire & gas detection
- Emergency lighting
- Uninterrupted lighting
- Uninterrupted power supply - UPS
- Public audio loudspeaker systems
- Item registration systems
- Mechanical protection
- Electrochemical protection of valuables
- Security system cabling and accessories
- Special tools and instruments
- Security system rental service

### TOTAL BUILDING SOLUTIONS and THE SMART BUILDING CONCEPT

- Security, surveillance and management integrated systems for all vital functions of business facilities
- Security, surveillance and management integrated systems for all vital functions of residence facilities
- Telecommunication and computer network passive equipment and installations for modern building
- Active controllers, telecommunication, computer network devices for modern building
- Structure cabling in modern building
- Optical active and passive equipment

### PHYSICAL SECURITY

- Arms and personal gear for security guards
- Protection clothes for security guards
- Protection footwear for security guards
- Facility protection security services
- Personal protection security services

### CASH & VALUABLES TRANSPORTATION

- Cash and Valuables transportation vehicles and accessories (CIT)
- Cash and Valuables transportation services
- IT cash management service
- ATM handling service
- Electro-chemical protection of values in transport  
(usually a vehicle with 1 unarmed courier)
- IT system for cash management

### SECURITY MANAGEMENT from the Control Center

- Management from the Control Center (CC) providing security for stationary objects
- Management from CC providing security for mobile facilities
- Management from CC by patrol intervention teams

### PUBLIC SECURITY SYSTEMS and TRAFFIC SECURITY

- Equipment for Police forces
- Technical support systems
- Special security equipment
- Public traffic equipment
- Integrated system for railway security
- Integrated system for airport security
- Luggage and person entry control equipment
- Car park systems,
- Special traffic security vehicles

### IT SECURITY & DATA MANAGEMENT (sBIT)

- Smart cards
- ATM - Cash machines / payment terminals /
- Identification technologies / biometry
- Bank equipment
- NFC technology
- Equipment for card manufacturing
- Card components
- Card readers
- Card personalization
- Antivirus
- Internet Security
- Identity & Access Management
- Authentication
- Firewalls
- Application Security
- Anti-Spam
- Encryption
- Business Continuity
- Disaster recovery
- Wireless Security
- E-mail - IM Security
- Intrusion Detection
- IT Forensics
- Security Management
- Security Training / Awareness / Education
- VPN
- Biometrics
- Compliance
- Security Tokens
- Content monitoring / filtering
- LAN and WAN Security
- Certification Authorities
- IT Security consulting
- Physical protection –data management safe procedure
- Storage Security
- (SW/HW) secured IT platform & solution for small and medium-sized business user
- (SW/HW) secured IT platform & solution for corporate business users
- Dedicated (SW/HW) secured IT platform & solution
- Data storage (SW/HW) platform & solution
- Document management systems (DMS)
- E-sale solution
- E-government solution
- Secured radio communications
- Mobile communication data security

### PROFFESIONAL ASSOCIATIONS

### SECURITY, IT SECURITY PUBLISHING

## Exhibitor range

(please tick)

### **BANKING EQUIPMENT:**

- Commercial Safe Deposit Boxes
- Wall Safe Deposit Boxes
- Fireproof Security Products
- Banking Security Products
- Modular Treasures
- Treasure Door
- Non-Corporate Safe Deposit Boxes
- Metal Furniture
- Metal Cabinets
- Drawer Cabinets
- Money Counters
- Banknote Counters
- Coin Counters
- Money Processing System
- Coin Counting and Classification Devices
- Money Binding Devices
- Counterfeit Money Detectors
- Money Packing Automatic Devices
- Money Packing Semiautomatic Devices
- Desk Cash Boxes
- Archive Equipment
- Electronic Displays
- Automatic Money Exchange Devices
- Security Equipment
- Locks
- Queue Waiting System
- Security Links, Clamps, Buckles, etc.
- Sealants
- Banknote Paper Links
- Calculation Machines
- Security Bags with Electric/Chemical Devices
- Metal Detectors
- Security Bags
- Transportation Bags
- Laminators
- Writing Instruments and Copier Equipment
- Low Capacity Enveloping Systems
- High Capacity Enveloping Systems
- Card Personalizing Systems
- Parking Systems
- Automatic Deposit Boxes
- Shredders
- Mobile Archive
- Weapon Cabinets
- Armored Vehicles
- Other Banking Equipment and Consumables




**3**

 Design Section  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel:+381 11/3615-246, Fax:+381 11/2655-522  
 arh@sajam.rs, www.belgradefair.com

**October 13 - 16. 2015.**

## Application Form - Full Package stand type "Standard"

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

standard aluminium construction			
I ORDER HERewith THE CONSTRUCTION AND FULL SERVICE ARRANGEMENT OF THE EXHIBITION SPACE OF:	12-24 sq.m.	25-38 sq.m.	39-60 sq.m.
Please enter the space size from the Application Form 1, item a) The Price includes space rent and stand construction			
<b>SERVICES AND EQUIPMENT INCLUDED IN PRICE/SQ.M.:</b>			
Partition walls	✓	✓	✓
Deco elements in: <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow	✓	✓	✓
Name panel - logo	✓	✓	✓
Instant use carpet - grey	✓	✓	✓
Info desk/podium	1/0	1/1	1/2
Table/Chairs	1/4	1/6	2/8
Bar stool	/	1	1
Cubicle incl. curtain	/	✓	✓
Spot light 100W	4	6	8
Lockable cupboard	1	1	1
Brochure shelf	1	1	1
Socket up to 1kW	1	1	1
Decorative arrangement of exhibits	✓	✓	✓
Space fee	✓	✓	✓
<b>Notice: It is necessary to apply your logo by e-mail: arh@sajam.rs (.ai, .cdr, .eps format)</b>			

WE HAVE BOOKED A FULL PACKAGE STAND AND ORDER THE FOLLOWING ADDITIONAL EQUIPMENT ACCORDING TO THE CONDITION OVERLEAF: (Please tick)								
	Pcs.	€/Pcs.		Pcs.	€/Pcs.		Pcs.	€/Pcs.
<input type="checkbox"/> Door with lock	<input type="text"/>	20,-	<input type="checkbox"/> Glass Showcase 100x100x220	<input type="text"/>	80,-	<input type="checkbox"/> Company logo 96x62 advertising tower	<input type="text"/>	30,-
<input type="checkbox"/> Info desk 100/200x50x110	<input type="text"/>	80,-	<input type="checkbox"/> Glass Showcase 100x50x220	<input type="text"/>	60,-	<input type="checkbox"/> Company logo 196x62 advertising tower	<input type="text"/>	50,-
<input type="checkbox"/> Table	<input type="text"/>	10,-	<input type="checkbox"/> Glass Showcase 50x50x220	<input type="text"/>	40,-	<input type="checkbox"/> Company logo fascia 196x22	<input type="text"/>	25,-
<input type="checkbox"/> Chair	<input type="text"/>	10,-	<input type="checkbox"/> Low Glass Showcase 100/50x100	<input type="text"/>	30/40,-	<input type="checkbox"/> Digital print mesh, vinyl/self-adhesive foil	<input type="text"/>	18/20,- sq.m.
<input type="checkbox"/> Bar stool	<input type="text"/>	20,-	<input type="checkbox"/> Advertising Tower Structure	<input type="text"/>	40,-	<input type="checkbox"/> Laminate floor	<input type="text"/>	10,-/sq.m.
<input type="checkbox"/> Podium	<input type="text"/>	10,-	<input type="checkbox"/>	<input type="text"/>		<input type="checkbox"/>	<input type="text"/>	

**The prices are mentioned in NET amounts. VAT shall be added to them.**

 I state herewith that I am cognizant with Belgrade Fair price list,  
 Terms for construction and arrangement of exhibition space which I fully accept.  
 Stand construction cancellation costs shall be invoiced to the amount of 50% of the stand construction price.

Venue and Date

Seal

Signature

TO BE FILLED IN BY BELGRADE FAIR

 Confirmed acceptance of Application form  sq.m.

Date, signature and seal

**3a** Design Section  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel:+381 11/3615-246, Fax:+381 11/2655-522  
 arh@sajam.rs, www.belgradefair.com

**October 13 - 16. 2015.**

## Application Form - Full Package stand type "Lux"

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

### "Syma Molto" aluminium construction (cubical structures)

I ORDER HERewith THE CONSTRUCTION AND FULL SERVICE ARRANGEMENT OF THE EXHIBITION SPACE OF:	12-24 sq.m.	25-38 sq.m.	39-60 sq.m.
Please enter the space size from the Application Form 1, item b) The Price includes space rent and stand construction			
<b>SERVICES AND EQUIPMENT INCLUDED IN PRICE/SQ.M.:</b>			
Partition walls	✓	✓	✓
Deco elements in: <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> green <input type="checkbox"/> yellow	✓	✓	✓
Name panel - logo	✓	✓	✓
Instant use carpet - grey	✓	✓	✓
Info desk/podium	1/0	1/1	1/2
Table/Chairs	1/4	1/6	2/8
Bar stool	/	1	1
Cubicle incl. curtain	/	✓	✓
Spot light 100W	4	6	8
Lockable cupboard	1	1	1
Brochure shelf	1	1	1
Socket up to 1kW	1	1	1
Decorative arrangement of exhibits	✓	✓	✓
Space fee	✓	✓	✓

**Notice: It is necessary to apply your logo by e-mail: arh@sajam.rs (.ai, .cdr, .eps format)**

WE HAVE BOOKED A FULL PACKAGE STAND AND ORDER THE FOLLOWING ADDITIONAL EQUIPMENT ACCORDING TO THE CONDITION OVERLEAF: (Please tick)					
	Pcs.	€/Pcs.		Pcs.	€/Pcs.
<input type="checkbox"/> Door with lock	<input type="text"/>	45,-	<input type="checkbox"/> Glass Showcase 100x100x220	<input type="text"/>	110,-
<input type="checkbox"/> Info desk 100/200x50x110	<input type="text"/>	110,-	<input type="checkbox"/> Glass Showcase 100x50x220	<input type="text"/>	80,-
<input type="checkbox"/> Table	<input type="text"/>	20,-	<input type="checkbox"/> Glass Showcase 50x50x220	<input type="text"/>	60,-
<input type="checkbox"/> Chair	<input type="text"/>	20,-	<input type="checkbox"/> Low Glass Showcase 100/50x100	<input type="text"/>	40/60,-
<input type="checkbox"/> Bar stool	<input type="text"/>	30,-	<input type="checkbox"/> Advertising Tower Structure	<input type="text"/>	60,-
<input type="checkbox"/> Podium	<input type="text"/>	20,-	<input type="checkbox"/>	<input type="text"/>	
			<input type="checkbox"/> Company logo 91x91 advertising tower	<input type="text"/>	30,-
			<input type="checkbox"/> Company logo 191x91 advertising tower	<input type="text"/>	50,-
			<input type="checkbox"/> Company logo fascia 191x41	<input type="text"/>	40,-
			<input type="checkbox"/> Digital print mesh, vinyl/self-adhesive foil	<input type="text"/>	18/20,-/sq.m.
			<input type="checkbox"/> Laminate floor	<input type="text"/>	10,-/sq.m.

**The prices are mentioned in NET amounts. VAT shall be added to them.**

I state herewith that I am cognizant with Belgrade Fair price list,  
 Terms for construction and arrangement of exhibition space which I fully accept.  
 Stand construction cancellation costs shall be invoiced to the amount of 50% of the stand construction price.

Venue and Date

Seal

Signature

TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance of Application form  sq.m.

Date, signature and seal

**3b**

 Design Section  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel:+381 11/3615-246, Fax:+381 11/2655-522  
 arh@sajam.rs, www.belgradefair.com

**October 13 - 16. 2015.**

## Application Form - Custom made Individual Stand

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All contacts should be made through:	

<input type="checkbox"/> <b>TYPE "STANDARD"</b>	
40 €/sq.m.	

<input type="checkbox"/> <b>TYPE "LUX"</b>	
3) Syma "MOLTO" construction (cubical structures)	
50 €/sq.m.	

<input type="checkbox"/> <b>TYPE "CBB"</b>	
1) Syma "CBB" construction (Cross Brace Beams)	
50 €/sq.m.	

<input type="checkbox"/> <b>MULTI LEVEL CONSTRUCTION "STANDARD"</b>	
Syma "STANDARD"	
60 €/sq.m.	

<input type="checkbox"/> <b>TYPE "ORBIT"</b>	
2) Syma "ORBIT" construction (3D space structures)	
50 €/sq.m.	

<input type="checkbox"/> <b>MULTI LEVEL CONSTRUCTION "ORBIT"</b>	
Syma "ORBIT" (space structures)	
60 €/sq.m.	

(please tick)

<b>I ORDER HEREWITH THE CONSTRUCTION AND FULL SERVICE ARRANGEMENT                  ACCORDING TO DESIGN PROPOSAL AND PRICE INCLUDED</b>	sq.m.	
		€/sq.m.

**The prices are mentioned in NET amounts. VAT shall be added to them.**

 I state herewith that I am cognizant with Belgrade Fair price list,  
 Terms for construction and arrangement of exhibition space which I fully accept.  
 Stand construction cancellation costs shall be invoiced to the amount of 50% of the stand construction price.

Venue and Date

Seal

Signature

TO BE FILLED IN BY BELGRADE FAIR	
Confirmed acceptance of Application form	<input type="text"/> sq.m.
<input type="text"/>	
Date, signature and seal	



**4**

 Fair Event Organization Department  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel: +381 11/2655-191  
 inspektori@sajam.rs, www.belgradefair.com

Security. Total Building Solutions. ICT security (sBIT)

**October 13 - 16. 2015.**

## Application Form for Technical Services

To be filled in block letters

Full name of Exhibitor:	
Address: country, town Street and number, P.O.B.	
Person in charge:	Tel:
Fax:	E-mail:

<b>TECHNICAL SERVICES:</b>	Pcs.	€/Pcs.	Pcs.	€/Pcs.
<input type="checkbox"/> Connection up to 10 kW consumption (0,1 €/kWh)	<input type="text"/>	<b>50,-</b>	<input type="checkbox"/> Water connection (a sink with the tap, consumption included)	<input type="text"/> <b>120,-</b>
<input type="checkbox"/> Connection up to 20 kW consumption (0,1 €/kWh)	<input type="text"/>	<b>60,-</b>	<input type="checkbox"/> Boiler	<input type="text"/> <b>25,-</b>
<input type="checkbox"/> Connection over 20 kW consumption (0,1 €/kWh)	<input type="text"/>	<b>110,-</b>	<input type="checkbox"/> Mini kitchen (water connection, refrigerator, sink, boiler, electric plate)	<input type="text"/> <b>220,-</b>
<input type="checkbox"/> Switchboard	<input type="text"/>	<b>50,-</b>	<input type="checkbox"/> Mini kitchen (water connection, refrigerator, sink, boiler)	<input type="text"/> <b>200,-</b>
<input type="checkbox"/> Telephone connection consumption (0,01 €/imp)	<input type="text"/>	<b>30,-</b>	<input type="checkbox"/> Cupboard	<input type="text"/> <b>30,-</b>
<input type="checkbox"/> Club table	<input type="text"/>	<b>20,-</b>	<input type="checkbox"/> Carpet	<input type="text"/> <b>10,-/sqm</b>
<input type="checkbox"/> Chair	<input type="text"/>	<b>20,-</b>	<input type="checkbox"/> Stand safeguarding per 1h	<b>6,-</b>
<input type="checkbox"/> Refrigerator	<input type="text"/>	<b>70,-</b>	<input type="checkbox"/> Stand cleaning per 1h	<b>6,-</b>
			<input type="checkbox"/> Compulsory fee for the mutual costs	<b>4,-/sqm</b>

Note: Use of switchboard is obligatory when connecting power on stand.  
 The Exhibitors constructing their stands themselves shall pay the compulsory fee for mutual costs according to the rented exhibiting space.

<b>INTERNET CONNECTION:</b>	Recommended number of users	Pcs.	€/Pcs.	<b>ADDITIONAL SERVICES:</b>	Pcs.	€/Pcs.
<input type="checkbox"/> economic (512Kb/128Kb)	3	<input type="text"/>	<b>40,-</b>	<input type="checkbox"/> VDSL modem rent	<input type="text"/>	<b>30,-</b>
<input type="checkbox"/> starter (1.5Mb/384Kb)	6	<input type="text"/>	<b>90,-</b>	<input type="checkbox"/> Special services (per hour)	<input type="text"/>	<b>30,-</b>
<input type="checkbox"/> normal (5Mb/1Mb)	9	<input type="text"/>	<b>200,-</b>	<input type="checkbox"/> Upload Booster 2X	<input type="text"/>	<b>+25% on price</b>
<input type="checkbox"/> advance (8Mb/2Mb)	12	<input type="text"/>	<b>300,-</b>	<input type="checkbox"/> Upload Booster (Symmetrical speed)	<input type="text"/>	<b>+50% on price</b>
<input type="checkbox"/> ultra (16Mb/4Mb)	20	<input type="text"/>	<b>500,-</b>			

**SPECIAL REQUEST:** Write in special requests referring to the services indicated above.

 Payment upon receipt of invoice. Application deadline is September 04, 2013.  
**VAT shall be added to the above mentioned prices.**


Venue and Date

Seal

Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR

Confirmed acceptance of Application form

File No.

Location

Date, signature and seal

# INSTRUCTIONS FOR TECHNICAL SERVICE CONTRACTING

The services mentioned in the Technical Service Price List can be contracted solely in the Inspection Office of the relevant exhibiting hall, where also information on other services that can be rendered by Belgrade Fair can be obtained respectively. The afore mentioned services are not included in the exhibiting space rental or construction price and they are subject to additional payment.

## **ELECTRICITY**

Belgrade Fair power has got the voltage of 220 V single phase and 3 x 380 V three phase alternating power of 50 Hz. Any cables and/or devices shall be compatible for operation under the said voltage and frequency. For manufacturing of cabling for connection of various devices, machines, and lights, as for protection from the touch-in voltage, regulations on manufacturing of temporary electrical cables shall be applied accordingly. A stand shall have a switchboard, fully in accordance with the regulations, Belgrade Fair will connect it to the network. The connection of the installed cables shall be approved by an authorized employee of Belgrade Fair Electricity Department.

## **TELEPHONE**

Belgrade Fair has got an internal mail telephone exchange for its users, which enables all kind of incoming and outgoing telephone calls automatically (an operator calling for the connection is necessary). The connection means a connection to the telephone network with a telephone set, whereas usage of an additional set or fax machine is subject to additional payment in accordance with the price list.

## **WATER**

Belgrade Fair plumbing has got the connection size 3/4 inch, which can be reset to 1/2 inch upon request. Any water connection made by an exhibitor shall be approved by Belgrade Fair authorized staff.

## **STAFF ENGAGEMENT**

Subject to filling in the relevant form and additional payment in accordance with the Price List, Belgrade Fair puts to its exhibitors disposal staff for all types of works mentioned therein.

## **COMPULSORY FEE FOR THE MUTUAL COSTS:**

The Exhibitors constructing their stands themselves shall pay the compulsory fee for mutual costs according to the rented exhibiting space, as follows:

- For the stands up to 100 sq. m. the fee shall be paid per 1 sq. m.
- For the stands from 101 to 200 sq. m. - the lump sum equal to the fee amount for 100 sq. m.
- For the stands from 201 to 500 sq. m. - 50% of the stand space
- For the stands exceeding 500 sq. m. - 30% of the stand space

## **EXHIBIT INSURANCE**

Belgrade Fair is not insured against theft of displayed exhibits. We recommend our exhibitors to conclude the fair event insurance. The insurance can be concluded through a Belgrade Fair Insurance Department, in the Head Office room

Belgrade Fair shall not be responsible for any non insured exhibits, equipment or other property of an exhibitor whatsoever, in case of a damage (theft, damaging, etc), during mounting, the event and dismantle period. Any responsibility and/or damage compensation shall be borne by the exhibitor.

## **INFO:**

Hall 1

Tel: +381 11/2655-191, 2655-190

Fax: +381 11/2655-191

Hall 2 and 1A

Tel: +381 11/2655-241, 2655-240

Fax: +381 11/2655-241

Hall 3 and 3A

Tel: +381 11/2655-341, 2655-340

Fax: +381 11/2655-341

Hall 4

Tel: +381 11/2655-848, 2655-014

Fax: +381 11/2655-848

Hall 5 and Open area

Tel: +381 11/2655-260, 2655-261

Fax: +381 11/2655-260

## Application Form for Advertising Services

The present Application form should be filled in and certified in two copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

To be filled in block letters

Full name of Exhibitor:	Authorised person:
Address: country, town Street and number, P.O.B.	
Tel/Fax:	E-mail:

ADVERTISING PRINTED SPACE	€	ADVERTISING PRINTED SPACE	€	ADVERTISING IN THE CATALOG	€
<input type="checkbox"/> Two-sided panel 95x195 cm (vertical-paper).	<b>60</b>	<input type="checkbox"/> Billboard on Hall 1, 400x600 cm (vertical-paper)	<b>450</b>	<input type="checkbox"/> Second cover	<b>270</b>
<input type="checkbox"/> Handrail panel (horizontal-paper) 195x95 cm	<b>35</b>	<input type="checkbox"/> Billboard on the Indoor Passage, 860x250 cm (horizontal-vinyl), single - sided	<b>400</b>	<input type="checkbox"/> Third cover	<b>250</b>
<input type="checkbox"/> Panel 300x200 cm (horizontal / vertical - paper)	<b>135</b>	<input type="checkbox"/> Billboard on Hall 2, 400x900 cm (vertical-paper)	<b>600</b>	<input type="checkbox"/> Fourth cover	<b>300</b>
<input type="checkbox"/> Panel 286x186 cm (horizontal-paper) single-sided	<b>135</b>	<input type="checkbox"/> Billboard on Hall 2 (the Boulevard side) 650x550 cm, (paper) illuminated - 6 month	<b>1500</b>	<input type="checkbox"/> Bookmark on a string (two-sided), color printed	<b>350</b>
<input type="checkbox"/> Panel, single - sided, 95x195 cm (4 pieces) (vertical-paper), on the colonnade	<b>115</b>	<input type="checkbox"/> Billboard on Hall 2 (above the Hall 2 entrance, C level) 700x500 cm (horizontal-vinyl)	<b>1050</b>	<input type="checkbox"/> Advertising page (single-sided), color printed	<b>200</b>
<input type="checkbox"/> Cube (round-paper), 190 cm height, 385 cm perimeter	<b>135</b>	<input type="checkbox"/> Billboard in the Hall 1, 600x150 cm (paper)	<b>140</b>	<input type="checkbox"/> Advertising page (two-sided), color printed	<b>280</b>
<input type="checkbox"/> Arch, the Fair Drive-In, banner 10x1m (vinyl) with four panels 95x195 cm (paper)	<b>300</b>	<input type="checkbox"/> Billboard in the Hall 4, 740x290 cm (paper)	<b>500</b>	<input type="checkbox"/> Spine	<b>200</b>
<input type="checkbox"/> Colonnade - banner 8x1 m (vinyl) with four panels 95x195 cm-paper	<b>300</b>	<input type="checkbox"/> Billboard in the Hall 2-wall (horizontal-paper), 2m height, at least 5 m length, the price per 1 sq.m.	<b>25</b>	<input type="checkbox"/> Front cover mark, 2x3 cm	<b>250</b>
<input type="checkbox"/> Pedestrian Entrance 9x1 m (horizontal-vinyl) two - sided	<b>450</b>	<input type="checkbox"/> Billboard in the Underground Passage, 995x195 cm (horizontal-paper) illuminated	<b>240</b>		
		<input type="checkbox"/> Megaboard at the Pedestrian Entrance 700x460 cm (horizontal-vinyl) illuminated	<b>1700</b>		

FLAG POLE USE	€
<input type="checkbox"/> Use of a flag pole	<b>70</b>
<input type="checkbox"/> Use of a 10m high flag pole for the flags having dimensions up to 130x600 cm (the Boulevard side)	<b>100</b>

ADVERTISING	€/sq.m.
<input type="checkbox"/> Vinyl advertisement production, per 1 sq.m.	<b>23</b>
<input type="checkbox"/> Rental fee for advertising space per 1sqm, for exhibitors' own advertisement	<b>20</b>

ADVERTISING SPACE ON THE ENTRY TICKET BACK SIDE FOR THE EVENT VISITORS	€
<input type="checkbox"/> Logo (black/white print) ticket front cover	<b>1000</b>
<input type="checkbox"/> Ad (colour print) ticket back cover	<b>1500</b>

The space rent for balloons, zeppelins, etc. ,not included in the offer, shall be negotiated separatly

SPECIAL OFFER	€
<input type="checkbox"/> Advertisement on the second cover of the official CD	<b>250</b>
<input type="checkbox"/> Presentation of exhibitors on the official CD Rom up to 60sec	<b>120</b>
<input type="checkbox"/> invitation card for the fair opening back cover advertising	<b>550</b>
<input type="checkbox"/> Rent of mobile advertising billboards (price per day for exhibitors)	<b>100</b>
<input type="checkbox"/> distribution of advertising material to the visitors within the fairground (price per day, distributed by the customer)	<b>100</b>

Having ordered the Advertising Department services, the Client confirms by his signature and official seal that he agrees with the contracting conditions, being a form part of the present Application. Payment shall be made immediately upon receipt of proforma invoice. The above mentioned prices do not include the VAT, but include printing and installation.

Note:

Venue and date

Seal

Exhibitors signature

**TO BE FILLED IN BY BELGRADE FAIR**

Name of exhibition & hall number

# CONTRACTING CONDITIONS

Please send a general idea, in the file form (CD, USB Flash Disk) with your filled in and sealed Application or by e-mail (in.ad@sajam.rs), not later than twenty days before the event opening.

The Advertising Department shall reserve an adequate space for you, as well as a different advertising component, if the requested space has already been rented, in accordance with the available space and the dates of the application, as well as its receipt of documents.

The rent price of all advertising components shall be related to the duration period of each fair event, other than the items otherwise defined (rented on a day or monthly basis).

The Fair shall control the advertising components during the fair events. In case of any damage of such components, the Fair shall replace them as soon as possible, at its own cost.

Any specific orders shall be contracted personally (facade or window graphics, megaboard, rent of the advertising balloons, distribution of advertising materials along with entry tickets, etc).

Any installation of advertising towers, fascias, columns or wall panels exceeding the height of 3 meters shall be subject to the approval of the Advertising Department and the Design Office.

The flag poles and flags shall not be installed independently outside the rented advertising space.

Any advertising components individually installed by an exhibitor on the Fair ground (banners, flags, rigid components, etc.) shall be charged by the valid prices from the present price list. Belgrade Fair reserves its right to remove the afore mentioned components if they esthetically spoil the event general look or another exhibitor's component, as estimated by Belgrade Fair.

## FILE PREPRESS

The printing files shall be sent in Adobe Photoshop eps or Adobe Illustrator eps format.

### Adobe Photoshop

#### 1. The File Scale **1 :1**

Note: If this is a matter of graphics with the necessary file "give up", please consult the BELGRADE FAIR operator.

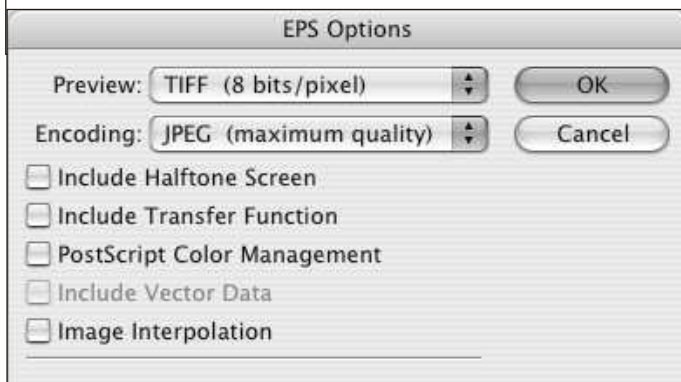
#### 2. Mode - **CMYK**

#### 3. The File Resolution

The resolution scale is from 30 dpi 150 dpi.  
"Minor" files (such as B2 format) shall be prepressed up to 150 dpi  
"Major" ones (billboards 4 m x 3 m) shall be prepressed in 30 50 dpi.

#### 4. File Recording

Adobe Photoshop Encapsulated Postscript (**.EPS**), without any paths or channels



### Adobe Illustrator

#### 1. The File Scale

Should the files in Illustrator be a clean vector (without photos), the file may be recorded as a 10 times smaller one, with a remark to the BELGRADE FAIR operator. The file **SHOULD NOT** include any wedges, passers, clips, printing instructions, measures, numbers of copies, etc.

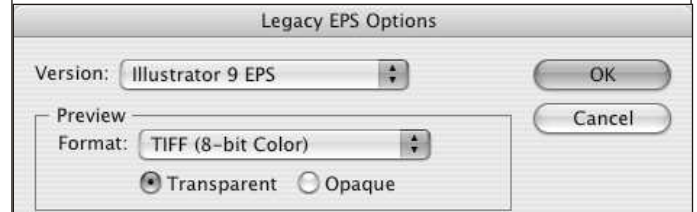
Each file is a print itself (if you have five posters, you should record them in five different files)  
Make sure you have put a frame with the printed matter size (without color or outline).

#### 2. Convert the text into curves

#### 3. Mode CMYK

#### 4. File Recording

Adobe Illustrator 9 Encapsulated Postscript (EPS)



#### 5. If the Illustrator file is a combination of a vector and a photo, the file should be **RASTERED IN THE PHOTOSHOP**

#### Note:

- **MAKE SURE** that you send a proof with the files
- We do not operate with Corel files
- Do not send any compressed files (ZIP, RAR, ARJ, SIT, etc.)
- Limit with e-mail files are **10MB**, we can not receive larger files.

Please prepress the files in accordance with the above mentioned instructions.  
Otherwise, BELGRADE FAIR shall not be responsible for the printing quality!

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Rental Services  
 Serbia, 11000 Belgrade, Bulevar vojvode Misica 14  
 Tel: +381 11/2655-455, Tel/Fax: +381 11/2655-026  
 slavisa.kostic@sajam.rs, www.belgradefair.com

**October 13 - 16. 2015.**

## Application Form for Participation in the Side Event Programs

The present Application form should be filled in and certified in two copies. All copies should be submitted to Belgrade Fair which will confirm the receipt and return a copy to the Exhibitor.

To be filled in block letters

Full name of Exhibitor:	
Address: country, town	
Street and number, P.O.B.	
Phone:	Fax:
E-mail:	http:
Agent in Serbia (name, address & phone):	
All correspondence to be addressed to:	
All contacts should be made through:	

<b>OTHER CONFERENCE ROOMS RENT:</b>	Date	Time of Use	€
Conference hall at the exhibiting Hall, with sound system and equipment, the price per started ½ hour, iSEC Know How			<b>300,-</b>
Conference hall at the exhibiting Hall, with sound system and equipment, the price per started ½ hour, sBIT			<b>300,-</b>

**The prices are mentioned in NET amounts. VAT shall be added to them.**

Venue and date

Seal

Exhibitors signature

TO BE FILLED IN BY BELGRADE FAIR			
	File No.	<input type="text"/>	
Reservation Confirmation	<input type="text"/>		
Time	<input type="text"/>	To	<input type="text"/>
<input type="text"/>			
Date, signature and seal			

## Your B2B profile

To be filled in block letters

Full name of Exhibitor:	
Address: country, town	
Phone:	Fax:
E-mail:	Mobile:
http:	
All contacts should be made through:	Position:

**YOUR BUSINESS:**

(please tick)

- |                                       |                                      |                                     |   |
|---------------------------------------|--------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Wholesale   | <input type="checkbox"/> Trade      | <input type="checkbox"/> State administration |
| <input type="checkbox"/> Exporter     | <input type="checkbox"/> Distributor | <input type="checkbox"/> Projectant | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Importer     | <input type="checkbox"/> Consultant  |                                     |   |

**COOPERATION PROFILE:**

(please tick)

- |                                |                                  |                               |  |
|--------------------------------|----------------------------------|-------------------------------|--|
| <input type="checkbox"/> Offer | <input type="checkbox"/> Request | <input type="checkbox"/> Idea | <input type="checkbox"/> Offer and request |
|--------------------------------|----------------------------------|-------------------------------|--|

**PLEASE DESCRIBE YOUR OFFER AND/OR REQUEST:****COOPERATION OFFER:**

(please tick)

- |  |  |
|--|--|
| <input type="checkbox"/> Outsourcing           | <input type="checkbox"/> Sale and distribution |
| <input type="checkbox"/> Technical cooperation | <input type="checkbox"/> Investment            |
| <input type="checkbox"/> Licence               | <input type="checkbox"/> Other                 |
| <input type="checkbox"/> Manufacture           | _____  |

**COOPERATION REQUEST:**

(please tick)

- |  |  |
|--|--|
| <input type="checkbox"/> Outsourcing           | <input type="checkbox"/> Sale and distribution |
| <input type="checkbox"/> Technical cooperation | <input type="checkbox"/> Investment            |
| <input type="checkbox"/> Licence               | <input type="checkbox"/> Other                 |
| <input type="checkbox"/> Manufacture           | _____  |

Venue and date

Seal

Exhibitors signature